

Student Lunch Pass Information

Any eleventh or twelfth grader can have his or her lunch pass made when their class reports to the Media Center for ID Pictures (if their class is before the cut off date of September 8th). The following procedures apply:

- ⊕ Students must have green request form notarized (forms that students already submitted to the office will be in the Media Center)
- ⊕ Students who have no outstanding fees/fines will receive their lunch pass the following day in English Class. Student's who owe fees/fines, must pay them in full by end of day on Tuesday, 9 September and show the receipt to Ms. Rivera in the front office to obtain their lunch pass. If not, there will be a fee of \$10.00 to make a new ID. To obtain a lunch pass, students will have to follow the procedures stated above.
- ⊕ Lunch Passes will be taken after school on Tuesday, September 8 from 2:45 – 3:30 (last date for this quarter).
- ⊕ After September 8, students can only have lunch passes made on the following dates:
 - Tuesday, 3 November from 2:45 – 3:30 in Student Services
 - Tuesday, 26 January from 2:45 – 3:30 in Student Services
 - Tuesday, 6 April from 2:45 – 3:30 in Student Services
- ⊕ Students who have a regular ID and wish to obtain a lunch pass will be required to pay a \$10.00 fee.
- ⊕ Lost/stolen, etc. ID's/Lunch Passes will be made in Student Services. There is a \$10.00 fee for a new pass. The pass will not be issued until the fee is paid in full. If the student does not have the \$10.00, they will be issued a regular ID and have a fee of \$10.00 added to their fees/fines.